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The current book volume is Part 7 (第七册, dì qī cè) of the Reading Chinese (读中国, Rúhé qūfēn hànyǔ lǐ de xíng jìn zì) series. The books in the Reading Chinese series provide you hundreds of frequently used similar looking and easily confused (易混) common Chinese characters. For the simplicity of the readers, each volume in this series includes about 100 unique characters and nearly 500 explanatory words, phrases, and idioms. All the characters are explained with relevant words, phrases and idioms. Further, all the characters and their explanations are provided with pinyin, and English interpretations. Free online Mandarin Chinese lessons (Ming Mandarin): www.MingMandarin.com -Jia Ming If you are unsure where to get started when it comes to programming and you are worried that learning a coding language will be too hard then keep reading... The truth is...Learning a new coding language is not always as easy as it may seem, and it can take months to master it, some beginners are worried that programming is going to be difficult and they give up before trying. Maybe you have heard horror stories from those who tried to coding in the past, and nothing worked. Python does work, and it is as simple as it seems! Python Programming is going to take the time to teach you, whether you are a total beginner or have worked with some coding in the past, how to handle the Python language and how to make it work for your needs. In no time, you will be able to go from a complete beginner in the world of programming and Python and turn yourself into an expert instead. Two books are bundled: "Python Beginner's Guide" and "Python 7-Day Crash Course" to give you maximum benefits. You will learn: Why Python is Considered One of the Best Languages to Learn as a Beginner Easy Step-by-Step Instructions to Install the Python Language A Proven Method to Write your First Program in 7 Days or Less 5 Common Mistakes to Avoid when You Start Coding A Simple Strategies to Write Clean, Understandable and Flexible Code The One Thing You Need to Debug your Codes in Python Practical Exercises to Quickly Get Practice How to Handle Strings, Operators, Conditional Statements With the help of Python Programming, you will be able to learn more about how coding in this language works, and how even someone with no coding experience can make it work. While it may seem like you need to put aside months to see results out of learning a coding language, Python is a simple language to learn. Whether you're completely new to programming or you are looking for a new language to expand your skills, you will find this book an invaluable tool for starting and mastering programming in Python. Would You Like to Know More? Download Now to Master Python Programming! Scroll up and click "BUY NOW with 1-Click" to get your copy now! A car accident, a neck and back injury, a lot of pain and a need to find a way to reduce the pain and relax, guided me to meditation. I wasn't able to drive at the time so getting to a meditation class was not really an option, so with a bit of perseverance and a lot of practice I taught myself to meditate. This book draws on my experiences and experimentation with meditation and is designed for the absolute beginner. It will also give those of you who are experienced at meditation a new look at meditation and fresh ideas to use in your meditation practices. Most books on journalism today are either too complex to comprehend or too superficial. Barun Roy has really done a remarkably good job to fill a long-felt vacuum. This guide introduces basic tools of the applied journalism in simple language..... An introduction to the key concepts and ideas of modern French psychoanalyst and psychiatrist Jacques Lacan. Many programmers have a difficult time understanding arrays. Arrays: PHP 7 Beginners Guide is a first of its kind book which provides an in-depth look at arrays. After a quick overview of the basic PHP 7, each chapter is devoted to a concentration on single, multi-dimensional, associative, and object arrays. In addition, examples of every PHP 7 array function (over 75) are demonstrated. The appendix provides a two-dimensional array case study on the logical design of a checkers game. Why do we need arrays? When do we need to use arrays? Are arrays efficient? Can arrays reduce coding time? When do you use multi-dimensional and associative arrays? What is an Object Array? In addition to answering these questions, the code examples demonstrate common 'real world' scenarios. These examples include: Retrieval and storage of array data from an html form Retrieval and storage of array data from a text file Retrieval and storage of array data from a MySQL database Complete demonstrations of inserting, appending, updating, and deleting array data are provided. Validation methods insure that the data provided by a user is 'good' before the data is entered into an array. PHP 7 try/catch modules are used to capture exceptions and errors that may be caused by invalid data." A guide to conducting genealogical research, focusing on the role of electronic databases, computer programs, and Internet resources in revolutionizing the process of tracing family histories. Includes charts, forms, exercises, Web site addresses, and bibliographies. Do you want to start making money trading options, but not sure where to start? Have you tried to learn but found it all too difficult and confusing? Do you want to learn using simplified teaching methods in an easy step-by-step format? If so, this is the book for you! This book addresses the key concepts and principles beneath option trading and leads you from being a raw beginner to becoming an educated options trader. This book requires no previous knowledge or experience in options or financial trading. Inside, you'll find: What are Options? Why we trade in them and how to profit from them. The basic theory behind option trading and how it works How to make money trading options in markets moving up, down or sideways How to trade like a professional A five point strategy for making consistent income in the most difficult markets And much more... If your previous attempts to learn using books, blogs and online videos have left you confused don't despair, for this book can help you. Using the simplified trading best practices and profound tips and advice from the professionals, this book will help you understand how to trade profitably and safely using low risk but high profit strategies. Reading this book will provide you with a strategic philosophy that is geared to providing consistent income over a long, productive trading career. Featuring all sorts of theoretical and practical gems - Options Trading Simplified: Beginner's Guide to Make Money Trading Options in 7 Days or Less! - explains why it is important to have a risk-limiting strategy that protects your capital while optimizing your profit potential. This safety first, step by step approach is ideal for beginners and intermediary level traders who want to make money in options trading without losing their nest egg! So scroll up and click "Buy Now" and get started on your 7-day journey to making money trading options! A holistic approach to weight loss with easy Mediterranean diet recipes and a 28-day meal planThe Mediterranean diet is a healthy and delicious way to lose weight and nurture your overall health and well-being. Filled with tasty, low-calorie recipes and a 7-day meal plan to help kick-start your weight loss, this Mediterranean diet book is specifically designed to help you lose weight, keep it off, and maintain a healthy lifestyle.Get Started! Account of important events in Ramtha's lifetime, from birth to his ascension, as well as Ramtha's basic teaching on consciousness and energy, the nature of reality, the self and the personality, the Observer in quantum mechanics, the auric field surrounding the body, the kundalini energy, and the seven seals in the body. This teaching covers the introduction given to students before commencing studies at Ramtha's School of Enlightenment. Includes: Foreword by JZ Knight, Introductory Essay to Ramtha's Teachings, Ramtha's Autobiography, Diagrams, Workbook, Glossary and Index. C Programming For Beginners RIGHT NOW C Programming Language introduces you to the most commonly used programming language, one that has been the basis for many other versions over the years. It is a great book, not just for beginning programmers, but also for computer users who would want to have an idea what is happening behind the scenes as they work with various computer programs.In this book, you are going to learn what the C programming language entails, how to write conditions, expressions, statements and even commands, for the language to perform its functions efficiently. You will learn too how to organize relevant expressions so that after compilation and execution, the computer returns useful results and not error messages. Additionally, this book details the data types that you need for the C language and how to present it as well.Simply put, this is a book for programmers, learners taking other computer courses, and other computer users who would like to be versed with the workings of the most popular computer language, C. What Is The C Language? Setting Up Your Local Environment The C Structure and Data Type C Constants and Literals C Storage Classes Making Decisions In C The Role Of Loops In C Programming Functions in C Programming Structures and Union in C Bit Fields and Typedef Within C C Header Files and Type Casting Benefits Of Using The C Language Download Your Copy Today! The Beginner's Guide to Engineering series is designed to provide a very simple, non-technical introduction to the fields of engineering for people with no experience in the fields. Each book in the series focuses on introducing the reader to the various concepts in the fields of engineering conceptually rather than mathematically. These books are a great resource for high school students that are considering majoring in one of the engineering fields, or for anyone else that is curious about engineering but has no background in the field. Books in the series: 1. The Beginner's Guide to Engineering: Chemical Engineering 2. The Beginner's Guide to Engineering: Computer Engineering 3. The Beginner's Guide to Engineering: Electrical Engineering 4. The Beginner's Guide to Engineering: Mechanical Engineering This Series on Personal Finance is written to help common people to build up their wealth and ultimately achieve their desired goal of financial freedom. In this volume, 7 Steps to Riches, you will find a solid path towards financial independence even if you are not an expert in the field of money and business management. Here is a preview of what you will learn - 1 - How to Assess your Financial Situation 2 -

How to Pick the Proper Assets for Investing 3 - How to Grow your Financial Expertise 4 - How to Take Action and Start Investing 5 - How to Wisely Expand your Investments 6 - How to Diversify and Protect your Portfolio 7 - How to Aim for Passive Income Generation As you can see, this is a complete beginners' guide to safely start investing and generating wealth. This book covers all main investment products including most desired passive income generating assets. Take your first step towards financial independence. Order your copy now and start a safe journey towards riches! This book is intended to help new users learn the basic concepts of SOLIDWORKS and good solid modeling techniques in an easy to follow guide that includes video instruction. It is a great starting point for those new to SOLIDWORKS or as a teaching aid in classroom training to become familiar with the software's interface, basic commands and strategies as users complete a series of models while learning different ways to accomplish a particular task. At the end of this book, you will have a fairly good understanding of the SOLIDWORKS interface and the most commonly used commands for part modeling, assembly and detailing after completing a series of components and their 2D drawings complete with Bill of Materials. The book focuses on the processes to complete the modeling of a part, instead of focusing on individual software commands or operations, which are generally simple enough to learn. Throughout this book the author introduces you to new commands that are required to pass the Certified SOLIDWORKS Associate exam, as listed on the SOLIDWORKS website. A dedicated chapter provides you with details about the exam, as well as a practice test to help you prepare for the actual exam. SOLIDWORKS is an easy to use CAD software that includes many time saving tools that will enable new and experienced users to complete design tasks faster than before. Most commands covered in this book have advanced options, which may not be covered in this book. This is meant to be a starting point to help new users to learn the basic and most frequently used commands. Your guide to understanding seven of the world's most prominent religions If you're interested in learning about world religions, this book is the place to start. Packed with informative fact sheets and answers to common questions, this beginner's guide fills you in on the most important aspects of each religion. You'll learn about fascinating histories, rituals, and festivals as you grow to better understand the belief systems that offer meaning and purpose to billions of people around the globe. This beginner's guide to major world religions features: Seven world religions--Discover the basic tenets and practices of Hinduism, Judaism, Taoism, Buddhism, Christianity, Islam, and Shikhism. Digestible snapshots--Learn key dates, major sects, primary texts, the most recognizable symbols, and everyday practices at a glance. A Q&A format--By presenting facts through questions and answers, this book uses a conversational tone that makes information easier to understand and remember. Build your knowledge of world religions with this beginner's guide. Quick and Easy Guide To Have A Clutter- Free Home And Environment 7 Day Clutter Free Guide *** BONUS! : FREE Natural Remedies Report Included !! ***** LIMITED TIME OFFER *****Everybody wants a clutter-free home. Who doesn't want to come home to a clean, fresh, and organized house. It relaxes you, puts you at ease, gives you a clear perspective on things. Nobody wants clutter, and yet we all seem to come to a point where there's just too much of it that you don't know where and how to start cleaning. If too much clutter bothers you-you are not alone. I've gone through this myself, and it came to a point where I started thinking, "I'm moving out. I can't fix this." Of course, I didn't move out, but the fact that I even got to that point means the clutter was way beyond neck-deep. It was then that I sat down and thought hard about what I should do. 7 Reasons To Buy This Book To Learn More About De- Cluttering To Guide You in Every Ways to Have An Organized Living To Apply The Effective Tips To De-Clutter To Learn More Ideas In Organizing To Have a Clean And Fresh Home To Motivate Your Self And Start De- Cluttering To Discover The Benefits To Have A Clean Home Check Out What You Will Learn After Reading This Book Below!! The Clutter Free Guide Purposes Organizing And Cleaning Motivating Yourself Easy And Fast Ways To De-Clutter Clutter-Free Home Get The Book Before The Promotion Runs Out! Only For A Limited Time! You Do NOT Need A Kindle Device To Read This E-Book, You Can Read On Your PC, Mac, Smart Phone, And Or Your Kindle Device -----Tags: Clutter Free, Organized, Dis-Organized, Home Dowsing is as skill as old as Human History but it's also extremely relevant to life today. This book will guide you in choosing and programming your pendulum, introduce you to the various ways you can work with a dowsing pendulum and how you can include it in your everyday life. Discover what you can do with a dowsing pendulum, how it can help you in choosing and improving your home, help you in making the right choices for you health and your career. Dowsing can help you make healthy food choices and help you find things you have lost, your pendulum can help you make decisions and help you balance your energy field. You are at the beginning of a very interesting journey. From a long line of healers on the West Coast of Ireland, Brenda has worked with a dowsing pendulum and healing crystals for over 15 years and is a member of the British Society of Dowzers. She regularly gives talks and classes on dowsing, vibrational therapies, crystal healing and colour healing as well as writing books, articles and charts on a number of alternative therapies. Python has gone to be one of the most popular programming languages in the world, and you will be one of the few people left out if you don't add this knowledge to your arsenal. If you're looking to learn Python, now is an excellent time to do so. But where do you begin? You can start right here, right now, with this book. It makes learning Python simple, fast, and easy, taking away the confusion from learning a new language. When learning a new language, it's easy to be overwhelmed and not know where to start or what to focus on. You can spend a long time pursuing tutorials online only to find out you don't really understand any of the concepts they covered. That won't be a problem here! This book follows a step by step guide, walking you through everything you need to know about Python in an easy to follow fashion. It will teach you all the basics of Python, and even some of the more advanced Python concepts, taking you from beginner to intermediate Python programmer. This book will give you: A solid foundation in Python programming. Intermediate and advanced topics once you've mastered the basics. Simple explanations of code, broken down into easy to follow steps. Python programming exercises and solutions. Two projects at the end of the book designed to help you bring all the concepts you've learned together. Source code files you can refer to and run on your computer. The 15th century saw the evolution of a distinct and powerfully influential European culture. But what does the familiar phrase "Renaissance Art" actually describe? Through engaging discussion of timeless works by artists such as Jan van Eyck, Leonardo da Vinci, and Michelangelo, Nichols produces a masterpiece of his own as he explores the truly original and diverse character of the artistic Renaissance. Tom Nichols is a lecturer in Renaissance Art History at the University of Aberdeen, UK. Learn to make money in the stock market, even if you've never traded before.The stock market is the greatest opportunity machine ever created.Are you ready to get your piece of it?This book will teach you everything that you need to know to start making money in the stock market today.Don't gamble with your hard-earned money.If you are going to make a lot of money, you need to know how the stock market really works.You need to avoid the pitfalls and costly mistakes that beginners make.And you need time-tested trading and investing strategies that actually work.This book gives you everything that you will need.It's a simple road map that anyone can follow.In this book, you will learn: How to grow your money the smart and easy way The best place to open up a brokerage account How to buy your first stock How to generate passive income in the stock market How to spot a stock that is about to explode higher How to trade momentum stocks Insider tricks used by professional traders The one thing you should never do when buying value stocks (don't start investing until you read this) How to pick stocks like Warren Buffett How to create a secure financial future for you and your family And much, much more Even if you know nothing about the stock market, this book will get you started investing and trading the right way.Join the thousands of smart traders and investors who have profited from this ultimate guide to the stock market.Amazon best-selling author and retired hedge fund manager, Matthew Kratter will teach you the secrets that he has used to trade and invest profitably for the last 20 years.Even if you are a complete beginner, this book will have you trading stocks in no time.Are you ready to get started creating real wealth in the stock market?Then scroll up and click BUY NOW to get started today. Two books bundled together iOS and WatchOS will keep you safe, healthy, and connected. It sounds fantastic! But on Earth doo you use it?! If you have never used an Apple Watch or iPhone, the UI can be a little frustrating at first. Even if you have used an Apple device before, there are a lot of new features packed into iOS 14 and WatchOS 7 that you may not even know about. If you are lost and don't have a lot of time to comb through thousands of pages of tech-speak just to learn how to use the iPhone and Apple Watch, then this book is for you! It keeps things simple. Are you ready to start enjoying your new Apple Device? Then let's get started! Note: This guide is a bundle of two books previously published. This book is the beginner's Guide to Microsoft Windows 7. On this simplified guide to Microsoft Windows 7, you will discover and learn step-by-step about many features of Windows 7 such as: -> The desktop -> The Start Button -> The Taskbar -> Files and folders -> Desktop icons and programs -> The Start Menu; and many more. I suggest you read this simplified guide to Microsoft Windows 7 to boost your knowledge about computers in general and Windows 7 in particular. This accessible and balanced introduction helps readers sort out key

views on the most important debated issues in New Testament studies. Well-known New Testament scholar Nijay Gupta fairly presents the spectrum of viewpoints on thirteen topics and offers reflections on why scholars disagree on these matters. Written to be accessible to students and readers without advanced training in New Testament studies, this book will serve as an excellent supplementary text for New Testament introduction courses. The goal of this book is simple: give you the exact steps and strategies used by professional options traders to earn regular profits, month after month. THIS BOOK INCLUDES: Learn French for Beginners French Short stories for Beginners You Are Just One Step Away From Discovering How You Can Learn To Speak French In As Little As 7 Days, Even If You've Never Spoken It Before! Boasting an estimate of 235 million speakers, 85 million of them being native speakers, French is the official language in 29 countries and an important business language I Europe, North Africa, Canada and many rapidly emerging markets. Therefore, it makes sense to want to learn it to use it for both business and personal interactions. So where do you start? How do you speak French without sounding like a Google translator? Can you know how to construct logical sentences and phrases in French and probably speak it like the natives even if you've never spoken French before? How can you read and write in French without using a translation tool, which often messes up meaning? How can you start using French in everyday conversations, without sounding off? Search no more, this collections of two books is here for you, to help you achieve the target of reading and speaking French in as little as 7 days! 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And the good thing is that it is not hard, as the books take an easy to follow, beginner friendly style to help you put what you learn into action. Click Buy Now to find out how! This book addresses the key concepts and principles beneath option trading and leads you from being a raw beginner to becoming an educated options trader. This book requires no previous knowledge or experience in options or financial trading. The current book volume is Part 7 (四级, dì qī cè) of the Reading Chinese (四级阅读, Rúhé qūfēn hànyǔ lǐ de xíng jìn zì) series. Kindle Edition: www.amazon.com/dp/B09C6LCG3W Paperback Edition: www.amazon.com/dp/1954879288 The books in the Reading Chinese series provide you hundreds of frequently used similar looking and easily confused (四级, Xíng jìn zì) common Chinese characters. For the simplicity of the readers, each volume in this series includes about 100 unique characters and nearly 500 explanatory words, phrases, and idioms. All the characters are explained with relevant words, phrases and idioms. Further, all the characters and their explanations are provided with pinyin, and English interpretations. Free online Mandarin Chinese lessons (Ming Mandarin): www.MingMandarin.com -Jia Ming In this multifaceted introduction to the renowned thinker, Edward Feser shows how Aquinas's works are as relevant as when they were written. Defending his ideas from modern misrepresentation, Feser introduces the great Saint's view of metaphysics, ethics, psychology, and philosophy of religion. Arguing that Aquinas's though avoids many of the pitfalls of contemporary philosophy, this comprehensive volume will captivate both the seasonal "Thomist" and the absolute novice. From the Best Selling weight loss writer, Linda Westwood, comes 7 Day Dash Diet Meal Plan: Beginner's Guide to the Dash Diet. This book will jump-start your weight loss, increase your energy level, clear your mind, and improve your overall health! If you feel like you need to give your weight loss a kick-start... If you feel like you're ready for a full-body transformation... Or if you're just sick of working out and seeing NO results... THIS BOOK IS FOR YOU! This book provides you with a 7 Day Dash Diet Meal Plan that will have you transforming your entire body Are you ready to look and feel slimmer, healthier, and sexier than you have in years? Then check out this Beginner's Guide to the Dash Diet, and start transforming your life TODAY! Has this cube confused, baffled or frustrated you? Have you ever thought of just changing the stickers to solve the cube? Do you think that these things are just impossible and you'll never do one? (Get the E-book absolutely FREE when you purchase the colored paperback!) Did you know it took the inventor of the cube Ernő Rubik a whole month to solve his own creation? Did you know we're going to do it in a fraction of that time? This book has been tested and readers have completed the cube in under an hour from picking it up! 四级 What's in this book 四级 - Rubik's Cube terminology - Seven simple steps to complete the cube - Images in color to help you - The history and timeline of the cube - Interesting & fascinating facts about the cube What're you waiting for!? There's no need to take apart the cube or the stickers and put them back on. Scroll up and click 'add to cart' button now so we can begin to solve that cube! An ancient and deeply revered practice, Buddhism is even more popular now than it has been in decades. The secret behind its steady rise is due in part to the plethora of benefits Buddhism reaps upon those who practice it and apply its teachings to their lives. Through mindfulness and meditation, Buddhism injects peace and clarity into the minds and lives of those who dedicate themselves to it. Those wonderful benefits can be a part of your life as well through the careful study of its various tenets. In Buddhism, this thoughtful and carefully detailed guidebook acts as a beginner's guide to those who may be interested in learning more about this ancient and wise practice. Placing emphasis on meditation, yoga, and understanding the core concepts of Buddhism allows the reader to apply its teachings to make their lives fuller and healthier. If you are curious about Buddhism and want to find the answers you seek, then look no further than this qualitative guidebook. Unsure where to get started with coding? Worried that learning a coding language will take too long? Or do you want to impress your friends with the programs you can make from scratch? 4 books are bundled: "Python Beginner's Guide" + "Python 7-Day Crash Course" + "Python Advanced Guide" + "Python for Data Science" to give you maximum benefits. The truth is...Learning a new coding language is not always as easy as it may seem, and it can take months to master it, some beginners are worried that programming is going to be difficult and they give up before trying. You may have a great idea for your website or make your app, but choosing to hire another programmer to do the work, is costly, and if anything ever goes wrong with the program, you still have to pay them. The solution is a complete guide with practical projects and examples that will allow you to finally master the easiest programming language. Python: 4 Books in 1 is going to take the time to teach you, whether you are a total beginner or have worked with some coding in the past, how to handle the Python language and how to make it work for your needs. In no time, you will be able to go from a complete beginner in the world of programming and Python and turn yourself into an expert instead. Inside this book, we are going to spend some time taking a look at the basics that we need on the Python language, before moving into more advanced topics like machine learning and data science. You will learn: Why Python is Considered One of the Best Languages to Learn as a Beginner Easy Step-by-Step Instructions to Install the Python Language A Proven Method to Write your First Program in 7 Days or Less 5 Common Mistakes to Avoid when You Start Coding A Simple Strategies to Write Clean, Understandable and Flexible Code The One Thing You Need to Debug your Codes in Python Practical Exercises to Quickly Get Practice 5 Practical Applications of Data Science The Benefits of Using Python for Data Analysis Most of the books on the market only take a brief look into Python, showing some of the topics but never going deep and showing you how to work on the code. With the help of Python: 4 Books in 1, you will be able to learn more about how coding in this language works, and how even someone with no coding experience can make it work. Whether you're completely new to programming or you are looking for a new language to expand your skills, you will find this book an invaluable tool for mastering programming in Python and solving problems with practical techniques used by data scientists. Would You Like to Know More? Get your Copy Now to Master Python Programming! Mike Dooley, the beloved creator of Notes from the Universe, distills a career's worth of inspiration into elegant, brief lessons for making our way through the world--conceived as a guidebook for his young daughter to read when she grows up, yet relevant to everyone who's living a life on earth. Mike returns with his most impactful book yet: a volume of almost 500 insights drawn from his 20+ years as a New Thought leader, organized between endearing letters that recall poignant moments of fatherhood. Through books, courses, and live events, Mike has engaged students with his trademark humor, wisdom, and sheer joy in living. He speaks of understanding our innate spirituality and personal responsibility as the means to unlocking our power over the illusions of time and space. A Beginner's Guide to the

Universe is filled with gem-like bits of wisdom imparting his most essential, heartfelt advice about living deliberately and creating consciously--comparable to such treasures as Life's Little Instruction Book, The Prophet, and The Things You Can See Only When You Slow Down. Cleverly guiding the reader through a range of topics--including family and relationships, power and responsibility, adversity and rebounding, even the nature of heaven, angels, and God--Mike succeeds in making a happy life in this universe seem easily within our reach. The short passages of text placed artfully on each page, in a book that's a pleasure to hold in the hand, make this an ideal gift for a parent, a parent-to-be, a child, a new grad, a dear friend, or anyone who needs a dose of Dooley, whether they know it or not. Google Sheets is a wonderful tool but if you are new to it, it can be a little daunting. In this book I'll take you step-by-step through the different areas of Google Sheets, starting from the very basics to more advanced areas, so that you are able to use Google Sheets with confidence. Updated with the latest changes to Sheets, including removing duplications, trimming whitespace, version and cell edit history, suggested formulas, row & column grouping, and editing page breaks. Plus, all the screenshots have been redone to make them even easier to read and to show the latest version of Sheets. February 2021. Contents: 1-The basics 2-Cell formatting 3-Formatting your data 4-Basic functions and formulas 5-Controlling rows and columns (part 1) 6-Controlling rows and columns (part 2) 7-Cell referencing 8-Moving, copying, pasting 9-Moving beyond one sheet 10-Printing 11-Downloading, emailing & sharing 12-Filtering your data 13-Conditional formatting & custom formulas 14-Sorting your data 15-Merging your data 16-Notes and comments 17-Sparklines 18-Creating charts (part 1) 19-Creating charts (part 2) 20-Alternating Colours in a table 21-Inserting hyperlinks 22-The Explore tool 23-Data validation 24-Removing duplications & trimming whitespace 25-Version & cell edit history Explaining what Google Drive is and how it works. Taking you from knowing nothing to using it with confidence. This book takes you step-by-step through the different areas of Google Drive. Revision June 2021. Contents: 1 - Google Apps - What are they? 2 - Google Drive - How does it work? 3 - How to set up a Google account 4 - How to access Google Drive 5 - The menus 6 - How to manage files and folders 7 - Moving files around 8 - Moving multiple files and folders 9 - Sharing files and folders with specific people 10 - Sharing files and folders with anyone with a link 11 - Starring files and folders & Quick Access 12 - Changing the colours of your folders 13 - Uploading files and folders 14 - Converting Microsoft documents 15 - Downloading your files and folders 16 - Previewing your files 17 - Finding your file Often quoted yet highly divisive, Nietzsche remains an enigma long after his death. This clear primer moves deftly through the controversy to examine the philosopher's work in the context of his tumultuous childhood and Christian upbringing. Discussing his infamous declaration that God is dead, his posthumous association with Nazism, and his criticisms of conventional morality, this book is the ideal introduction to the much debated thinker and his extensive legacy. The Traditional Latin Mass is more elaborate and prayed in an ancient language, so those coming to it for the first time can find it hard to navigate. Derya Little has provided a simple presentation with just enough information about the sequence, content, and meaning of its parts that anyone, adult or child, can follow and pray more easily. You may have always wondered what the 7 chakras are all about, and how they could affect your life for the better. Perhaps you've had friends that were knowledgeable about the chakras, and they always seemed to be happier, healthier and more centered overall. You may be interested in finding out their secret, and using it to elevate your life as well! For those that believe in these energy gateways, understanding them is the key to achieving a happy and satisfied life in your physical, emotional and spiritual aspects. In this book, you'll learn just what chakras are, as you read the overview which is specifically designed for beginners. If you know nothing about chakras at the moment, this book will get you well on your way to having a firm grasp of this topic! By the end, you'll know the names, colors and locations of each of the 7 chakras - along with a few of the body systems and emotions that it can affect. This will lay the foundation for further learning, in which you'll receive more in-depth information for better, more effective results. Intended to guide you on your first steps in archery.

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